



**Meeting Minutes**  
**Wednesday, November 13, 2024**

- A. Motion to approve last meeting's minutes (October 9, 2024)** – Donavon Gray moved to approve w/o changes, 2nd by Sara Montgomery. Meeting minutes can be found on our website: [www.bsepto.org](http://www.bsepto.org)
- B. Principal's Report by Jenna Schuette-** Mrs. Schuette was not present/had nothing to report
- C. Teacher Report by Mrs. Butkus-**
- a. Mrs. Godtland's 2<sup>nd</sup>/3<sup>rd</sup> graders-
    - i. IMAX field trip to kick off their unit on habitats. Learned about rainforests and the ocean.
    - ii. Planted radish seeds (experiment to see how plants depend on sunlight/water to survive).
  - b. All 3<sup>rd</sup> graders took a field trip to the Powerhouse Museum/Park. Current unit is on Geography/Culture, especially looking at local areas and how they have changed over the years.
  - c. Mrs. Smith's 4<sup>th</sup> grade class- Currently studying European explorers and their routes to California. In science they did a unit on the body (latest lesson was on how our brain controls our body). They are studying the novel Wonder and the rich characterization in the book as well as the lessons of acceptance and going outside of one's self to help another feel connected and comfortable.
  - d. **Teacher Suggestion-** Mrs. Brunolli raised a concern regarding classrooms that may have children in SPED or high behavior. They do not have walkie talkies to be able to communicate with the office when a phone is not available. This is a safety concern- when dealing with students alone outside, teachers might not be able to reach someone for help. Wondering if PTO may be able to help with this problem.
    - i. **PTO will follow-up with Mrs. Schuette regarding this concern.**
- D. Treasurer's Report**
- a. Expense request from 2<sup>nd</sup> grade: books for upcoming habitats unit. The PTO board approved this request. The funds will come from the book vending machine budget where we have extra money this year.
    - i. The PTO board wants to say yes to as many requests as we can but want to recognize that we might not be able to say yes to every request. Because this request will benefit an entire grade and will be going toward books, the board decided to approve this request. There is no need for a general vote because it is within the approved budget for the school year.
  - b. Folsom Garden Club Garden Grant- Mrs. Butkus applied for and received a \$1931 grant for the "Gratteau's Garden/Outdoor Classroom" project. Thank you, Mrs. B! The grant will be run through the PTO.
    - i. This grant covers a number of things: pea gravel, aphid eating bugs that will grow from eggs in the spring, also a cooking cart to help transport items from the garden to the classroom
    - ii. Mrs. Butkus has also applied for a 2<sup>nd</sup> similar grant
  - c. Bear Run- Final receipts have come through; numbers in the report are finalized. Final income was just over \$40,000. Expenses were about \$8300.
  - d. Spooky Sprentz- This year we spent a little more than we had budgeted (about \$400 over)
    - i. We had received income from the cotton candy booth last year (2023). We did not have this booth at Spooky Sprentz this year. We were supposed to get 20% back from Kona Ice this year that we have not yet received. Ashley is looking into this which should help decrease the amount over budget.
  - e. Winter Event (Ice Rink Takeover) - We basically broke even on this event.
  - f. Current year to date numbers:
    - i. Bank balance: \$49,736.74
    - ii. Income: \$50,511.90
    - iii. Expenses: \$32,175.81
- E. President's Report by Ashley Ho**
- a. Past Events-
    - i. Dine and Donate: Sac Pizza Company and Habit Burger. There was a fun feeling of community at both events. Looking forward to our next dine and donate in December.
    - ii. Spooky Sprentz: Another amazing event. Thank you to everyone that helped make it happen!
    - iii. Costume Parade: Thank you to volunteers that helped set-up and to the Brachts for providing coffee and donuts. We had a great turnout.
    - iv. Ice Rink: We had to push back the time because of the rain but it turned out to be a great event. We had three families request refunds but we also had some families that couldn't make it but opted to donate the money from their tickets toward the school. We had 128 people skating.

1. **Note for next year:** Consider adding about \$50 to the budget for this event to cover supplies (waters, s'more kits). Ashley used water leftover from Spooky Sprentz to handout at the ice rink as well as baggies from friendship grams for the s'more kits. We were able to use supplies that we already had this year, but we will need to account for these expenses next year.
  2. We charge for "non-skaters" for this event because it helps ensure that all students are accompanied by an adult, but it also helps us cover these added expenses.
- v. New Recess Equipment Purchased by the PTO-
1. The entire approved budget for this line item was used. Purchased soccer balls, kick balls, basketballs, jump ropes, sidewalk chalk, and a tether ball.
    - a. Purchased items are not the highest quality, will probably not last through the entire school year.
    - b. Member suggestion: Option for parents to donate toward recess equipment through the PTO store.
    - c. Considering that these items may not last through the rest of the school year, PTO might want to vote to add money to this budget later in the year.
  2. Volunteer needed to help shorten new jump ropes (they are adult sized).
    - a. Erika Graham volunteered. Thank you!
- b. Upcoming Events-
- i. Dine and Donate- December 6th at Panda Express
  - ii. Canned Food Drive: Ends Friday, 11/15 (Beth Brenneman chairing)
    1. Going really well so far. The students have already filled 2 barrels and a wagon. Beth had a fresh barrel dropped off today (11/13/24) that is already half full.
    2. Beth saw an increase in activity when Ms. Jimenez got the student council involved in the drive. They go class to class to collect and count the cans every day/every other day. The class that donates the most cans will get an ice cream party which student council has been promoting. This competition has brought excitement and participation. The food will be delivered to Twin Lakes Food banks on Friday, 11/18. Student Council will help with this process.
      - a. Note for next year: Twin Lakes Food Bank will pickup donations from BSE.
    3. Big thank you to Beth Brenneman for co-coordinating and to Ms. Jimenez and Student Council for helping make this food drive a success!
  - iii. Drum Perks Assembly- Thursday, November 14, 2024
    1. This is a TK-5<sup>th</sup> grade assembly, 2 different sessions
    2. Volunteers needed for setting up/tearing down multipurpose room
  - iv. Ruby Bridges Walk to School Day- Thursday, November 14, 2024 (Donavon Gray chairing)
    1. Staging on the Ed Mitchell Park soccer field- We will shift where the kids normally lineup for class from the blacktop to the soccer field. The area will be roped off to keep the children contained. Volunteers needed to help supervise. Yard duties should be there to help as well. Student Council will be there to help hand out donuts and swag donated by AAA through the grant.
    2. The kids will walk with their teachers down a decorated path to the school in honor of Ruby Bridges.
  - v. Starstruck- Tuesday, December 10<sup>th</sup> and Thursday, December 12<sup>th</sup>
    1. Two performances each night. You will attend one of the performances, but your child will perform in both. Hopefully communication from the office will come soon with more details.
  - vi. Looking ahead:
    1. Looking for volunteers to lead Friendship Grams
    2. Looking for volunteers to help with DaVinci Day planning (specifically to help contact potential vendors).

## F. Opens

- a. No PTO Meeting in December.
- b. Mrs. Butkus thanked the PTO for donating gift cards toward the teacher's Halloween costume contest.
- c. Mrs. Butkus is hoping for recommendations for gravel installation when they use grant funds in the garden. Ashley recommends Josh Gove that donated landscaping services toward the school last year during "Spruce Up Sprentz". Budget is about \$300 for gravel.
- d. Question: could money budgeted for 3<sup>rd</sup> grade assembly potentially be used toward a field trip instead?
  - i. Ashley has contacted 3<sup>rd</sup> grade teachers regarding this. Waiting for a response.

**Next meeting: January 8, 2025 7:00pm in the library and on Zoom (2<sup>nd</sup> Wednesday of the month)**