



Meeting Minutes
Wednesday, September 11, 2024

- A. Motion to approve last meeting's minutes (August 14, 2024)** - Kara Lundquist moved to approve w/o changes, 2nd by Roxy Lockhart. Our meeting minutes can always be found on our website: www.bsepto.org
- B. Principal's Report by Jenna Schuette (via Zoom)-**
- a. Parent Square- We should be receiving messages from teachers through Parent Square. If you download the app, you can receive notifications on your phone and adjust settings including default language and notification preferences. Mrs. Schuette is working on using Parent Square to send BSE newsletters in the future.
 - b. PBIS Team (Positive Behavior Intervention Supports)- Our climate and culture team will be led by Scarlett Stoppa and Jill Godtland this year. Other team members include: Mrs. Schuette, Danielle Jimenez, Sarah Taormina, Sara Huntington, as well as one parent representative.
 - i. Last year's PBIS team (Scarlett Stoppa, Steve Callahan, Donna Burton, Erica Dietrich, Mrs. Schuette) earned a silver award for what they implemented for positive behavior support (Bears rock matrix, assemblies, bear hugs, Schuette's Stars). There are 4 levels of awards (platinum, gold, silver, bronze). Our team hopes to be able to apply for the gold level award at the end of this year.
 - c. Site Council- Site Council Parent Representatives are needed. Currently we have 2 parent reps (big thank you to them for stepping up) **3 more parent reps are needed.**
 - i. Composed of 5 staff members (including 3 teachers) and 5 parent representatives
 - ii. Site council is mandatory for each school. Provides input on the school plan (how funding is spent, etc). Meets 5-6 times during the school year (1 hour virtually).
 - iii. A QR code will be put up on the school website and a link in the next newsletter for sign-ups. 1st meeting is Tuesday, September 17th at 4pm. Next meeting is in October (focus on safety). Contact Mrs. Schuette with any questions.
- C. Treasurer's Report by Donavon Gray (via Zoom)-** Please note: The budget report provided at the September 11th meeting was updated after the physical copies had already been printed, so numbers quoted during the Treasurer's Report differ from the physical copy present at the meeting. This is all still a preliminary report which is just a wish list of what we'd like to put money toward to support our school this year. The final budget for the 2024-2025 school year will be voted on at the next general meeting (Oct. 9th) after the Bear Run is complete at the end of the month.
- a. We are currently looking at spending about \$3000 more this school year than the previous year. Hopefully an updated preliminary report will be posted to the PTO website: www.bsepto.org so that members can view the changes.
 - b. Changes made to the preliminary report include:
 - i. Added expenses for the math bowl and the spelling bee
 - ii. Separated teacher reimbursements and support staff reimbursements into 2 separate line items. Teachers are staff that have a roster of students/classroom. Example of non-rostered/support staff reimbursement: SLP teacher requested an iPad which would benefit students across multiple grade levels.
 - iii. Unfunded steam lab for now (kept the line item in case we want to add funds later)
 - iv. Reduced storage budget. This line item was higher last year to help with spirit wear organization. Organization is now well established, not as much money needed this year.
 - v. Book vending machine: we received a \$1000 donation from a local church for our vending machine increasing that budget from \$1000 to \$2000. \$1000 of those funds can potentially be moved to something else but will remain in that specific budget for now.
 - c. This year so far our spirit store has brought in ~\$3200 out of the ~\$5600 that we spent purchasing spirit items. We need to make about \$2400 more to break even.
 - i. Through the new sales platform that we are using, we are able to breakdown what our most popular items are as well as whether we sell more online vs. in-person. We can use

this data to make adjustments to try to help make those items more available and increase sales to help meet our goals.

- d. Additional information from Ashley Ho regarding the budget: When we vote on the final budget we will be approving general categories (not line specific items). This makes it easier to shift funds when things come up and changes need to be made. We won't need to vote on every single budget change within a category, but money will still remain in that category with full transparency about where the money is being spent.
 - i. Other changes to the preliminary budget: TK playground shade structure has been removed (despite huge effort from Ashley to try to make this happen, we are unable to get support from the district at this time). School dance line item removed (no volunteers to organize). Steam lab removed for now (as mentioned by Donavon).
 - ii. Though these line items have been removed, this does not mean that we cannot add them back later. Money can be pulled from the "discretionary" line in each general category.

D. President's Report by Ashley Ho

- a. Bear Run (Sept 27)- Coordinated by Jen McKinney
 - i. Currently at about 11% of our goal (usually starts slow, don't be concerned)
 - ii. We will be using an RFID type system for lap tracking this year (wrist/ankle bands)
 - iii. Volunteer request: Someone willing to make a poster for the multi so that the kids can see fundraiser progress (Mario jumping up blocks/\$ tiers trying to reach the \$25000 mark)
 - iv. Volunteers can still sign up to help during bear run/prize day (see link at www.bsepto.org)
- b. Spooky Sprentz (Oct. 25)- Fun carnival type event where each class/room parent is responsible for providing a booth.
 - i. Changes for this year: No bounce house booth. Also, we will have Kona Ice instead of the Cotton Candy Trailer.
 - ii. We will need additional volunteers besides room parents to help with setup/breakdown for the event, as well as next day cleanup. More info at our next meeting.
 - iii. Looking for co-chair to help Ashley with planning for this fun event.
- c. Canned Food Drive- Usually takes place in November, but may need to start/end earlier this year
 - i. KCRA Kids Can Food Drive is the organization we've used the past few years but might be nice to look into partnering with Twin Lakes Food Bank so that donations go directly toward our neighbors here in Folsom.
 - ii. Looking for a volunteer to organize our food drive this year (Contact organization, make fliers, etc.). Let Ashley know if interested.
- d. Dine & Donates
 - i. August: Skipolini's brought in \$200.00
 - ii. September: Leatherby's brought in \$202.51
 - iii. **Next event:** October 16: Sacramento Pizza Co. Help spread the word!
- e. Assemblies- Last year we voted to bring 3 assemblies to BSE this year (Drum Perks, The Ned Show, Sky Dome). Sky Dome and Drum Perks are booked; The Ned Show is now unavailable.
 - i. Drum Perks- Thursday, November 14, 2024. Same day as the Ruby Bridges walk to school event. We might tie the themes together (walk to the beat of your own drum).
 - ii. Grade breakdown for planned assemblies:
 - 1. All Grades- Sky Dome, Drum Perks
 - 2. 4th/5th- Social Media, A Touch of Understanding (Eventually "A Touch of Understanding" will be a 3rd grade assembly. This year it will be 4th/5th, next year 3rd/4th, then it will move to 3rd grade only).
 - 3. TK/Kinder- Puppet Show, Music Mike
 - iii. Because of the Ned Show cancellation, at our next meeting we will discuss possibly booking an additional assembly to fill that spot and also discuss what grade levels to target (all grade levels vs. focusing on 2nd/3rd graders who are currently short an assembly compared to others).

E. Opens

- a. Teacher Representative Roxie Butkus is in search of prizes for the Staff Sunshine Committee's Staff Costume Contest next month. Please let her know of any ideas/connections you may have.

Next meeting: October 9, 2024 7:00pm in the library and on Zoom (2nd Wednesday of the month)